

AARTAPPELS SUID AFRIKA



REGLEMENT VAN DIE MOERKWEKERSFORUM, NASIONALE MOERKOMITEE EN MOERPRODUKSIESTREKE

A. AGTERGROND

1. Aartappels Suid-Afrika Vrywillig (ASA) is 'n organisasie wat in terme van sy Konstitusie:
 - 1.1 die doelwitte nastreef soos daarin uiteengesit (sien Aanhangsel A); en
 - 1.2 onder andere bestaan uit lede wat aartappelmoere vir die mark produseer; en
 - 1.3 vir die doeleindes van die bereiking van sy doelwitte geregtig is om sekere komitees tot stand te bring.
2. ASA het besluit om spesifieke komitees ten opsigte van die aartappelmoerbedryf tot stand te bring.
3. Die doel van hierdie dokument is om die reëls/konstitusie van hierdie komitees te reguleer.
4. Vir doeleindes van hierdie reglement het woorde dieselfde betekenis as vervat in die Grondwet van ASA met die volgende byvoegings:

POTATOES SOUTH AFRICA



REGULATION OF THE SEED POTATO GROWERS' FORUM, NATIONAL SEED POTATO COMMITTEE AND SEED POTATO PRODUCTION REGIONS

A. BACKGROUND

1. Potatoes South Africa (PSA) Voluntary is an organisation which, in terms of its Constitution:
 - 1.1 pursues the objectives as stipulated (see Appendix A); and
 - 1.2 consists of, amongst others, members who produce seed potatoes for the market; and
 - 1.3 for the purpose of achieving its objectives, is entitled to establish certain committees.
2. PSA decided to establish certain committees in respect of the seed potato industry.
3. The purpose of this document is to regulate the rules/constitution of these committees.
4. For purposes of this regulation, words shall have the same meaning as contained in the Constitution of PSA with the following additions:

- 4.1 'n **geregistreeerde moerkweker** - 'n lid wat 'n aartappelprodusent vir moere is, en wie se moeraanplantings onder die Suid-Afrikaanse Aartappelmoersertifiseringskema geregistreeer is; en
- 4.2 'n **verteenwoordiger** - 'n persoon wat deur geregistreeerde moerkwekers verkies of aangewys word met dié voorbehoud dat so 'n persoon direk betrokke moet wees by die geregistreeerde verbouing van aartappelmoere.

- 4.1 **a registered seed potato grower** - a member who is a producer of seed potatoes, and whose seed potato plantings are registered under the South African Seed Potato Certification Scheme; and
- 4.2 **a representative** - a person elected or designated by registered seed potato growers provided that such a person is directly involved in the registered cultivation of seed potatoes.

B. MOERKWEKERSFORUM

1. STATUS

- 1.1 Die **Moerkwekersforum** is 'n gespreksforum bestaande uit **geregistreeerde moerkwekers** en/of hul **verteenwoordigers**.
- 1.2 Die **Moerkwekersforum** dien as die platform waar alle rolspelers in die moerbedryf hulle insette kan lewer.

2. DOELSTELLINGS

Die doelstellings van die **Moerkwekersforum** is as volg:

- 2.1 Om aanbevelings aan die **Nasionale Moerekomitee** te maak rakende enige aspekte waarna verwys word in klousule C 3.1 tot 3.5 hierna vermeld.
- 2.2 Om aan die **Nasionale Moerekomitee** magte en pligte addisioneel tot dit uiteengesit in klousule C hierna vermeld, te verleen.
- 2.3 Om die Voorsitter van die **Nasionale Moerekomitee** te verkies.
- 2.4 Om die lede van die **Nasionale Moerekomitee** amptelik te bevestig.

B. SEED POTATO GROWERS' FORUM

1. STATUS

- 1.1 The **Seed Potato Growers' Forum** is a discussion forum consisting of **registered seed potato growers** and/or their **representatives**.
- 1.2 The **Seed Potato Growers' Forum** serves as the platform where all role players in the seed potato industry can give input.

2. OBJECTIVES

The objectives of the **Seed Potato Growers' Forum** are as follows:

- 2.1 To make recommendations to the **National Seed Potato Committee** regarding any aspects referred to in clauses C 3.1 to C 3.5 below.
- 2.2 To grant powers and duties to the **National Seed Potato Committee**, additional to those set out in clause C below.
- 2.3 To elect the Chairperson of the **National Seed Potato Committee**.
- 2.4 To officially confirm the members of the **National Seed Potato Committee**.

3. SAMESTELLING

3.1 Die **Moerkwekersforum** sal bestaan uit die volgende lede as afgevaardigdes met besluitnemingsmagte en stemreg:

3.1.1 Die **Nasionale Moerekomitee**.

3.1.2 Addisionele **geregistreeerde moerkwekers** of **verteenwoordigers** van moerkwekers, bepaal uit die onderskeie produksiegebiede, soos gedefinieer in die Konstitusie van ASA, waar geregistreeerde moeraanplantings plaasvind, deur aan elk van hiérdie produksiegebiede 'n aantal afgevaardigdes toe te wys *pro rata* met die totale moerproduksie van daardie produksiegebied in verhouding tot die totale moerproduksie van al die produksiegebiede saam, maar met dien verstande dat:

- Om vir 'n afgevaardigde te kwalifiseer moet 'n produksiegebied gemiddeld 50 000 x 25 kg houers en meer, oor 'n tydperk van drie jaar sertifiseer; en
- Indien 'n produksiegebied vir twee agtereenvolgende jare nie 50 000 x 25 kg houers en meer sertifiseer nie, kwalifiseer daardie produksiegebied nie meer vir 'n afgevaardigde nie en verval dit outomaties.

Die proporsionele toedeling op grond van bydrae tot produksie sal van tyd tot tyd deur die **Nasionale Moerekomitee** vasgestel word en gebaseer word op die gemiddelde produksie van 25 kg houers per jaar oor 'n tydperk van drie jaar.

3.2 Nieteenstaande bogemelde, sal enige **geregistreeerde moerkweker** geregtig wees om die **Moerkwekersforum** by te woon, maar sal nie oor besluitnemingsmagte of stemreg beskik nie.

3. COMPOSITION

3.1 The Seed Potato Growers' Forum shall consist of the following members as delegates with decision-making powers and voting rights:

3.1.1 The **National Seed Potato Committee**.

3.1.2 Additional **registered seed potato growers** or **representatives** of seed potato growers, identified from the respective production areas, as defined in the Constitution of PSA, where registered seed potato plantings take place, by allocating to each of these production areas a certain number of delegates *pro rata* with the total seed production of that production area in relation to the total seed potato production of all the production areas together, but on condition that:

- To qualify for a delegate, a production area must certify an average of 50 000 x 25 kg containers and more, over a period of three years; and
- If a production area fails to certify 50 000 x 25 kg containers and more for two consecutive years, that production area no longer qualifies for a member and its membership automatically lapses.

The proportional allocation based on contributions to production shall be determined from time to time by the **National Seed Potato Committee**, based on the average production of 25 kg containers per year over a period of three years.

3.2. Notwithstanding the above, any **registered seed potato grower** shall be entitled to attend the **Seed Potato Growers' Forum** but shall not possess any decision-making powers or voting rights.

4. FUNKSIONERING VAN DIE MOERKWEKERSFORUM

- 4.1 Die **Moerkwekersforum** vergader eenmaal elke twee jaar, op die dag wat die aanvang van die Kongres van ASA voorafgaan en op dieselfde plek as die Kongres van ASA.
- 4.2 Tydens die **Moerkwekersforum** word die Voorsitter van die **Nasionale Moerekomitee** deur die afgevaardigdes verkies vanuit die voorsitters van die vier streke, naamlik; Noordelike, Oostelike, Westelike en Suidelike streke van die **Nasionale Moerekomitee**. Hierdie persoon sal dan ook outomaties dien as Voorsitter van die **Moerkwekersforum**. So 'n Voorsitter mag egter nie 'n Voorsitter van 'n Gebiedsbestuur van ASA wees nie. Die Voorsitter word vir 'n termyn van twee jaar aangestel en sal ook dien op die Nasionale Raad van ASA.
- 4.3 Besluite deur die **Moerkwekersforum** sal geskied deur 'n meerderheid van stemme (50% plus 1%) en by staking van stemme staan die saak oor tot die volgende vergadering. Indien daar weer 'n staking van stemme is, word die aangeleentheid verwerp.
- 4.4 Die Voorsitter beskik nie oor 'n beslissende stem nie.
- 4.5 'n Minimum van twee-derdes van die afgevaardigdes na die **Moerkwekersforum** moet tydens die vergadering van die **Moerkwekersforum** in eie persoon aanwesig wees om 'n kworum te vorm.
- 4.6 Aanbevelings wat gemaak word tydens die **Moerkwekersforum** moet so gou moontlik daarna aan die **Nasionale Moerekomitee** beskikbaar gestel word.
- 4.7 Die Hoofuitvoerende Beampte en die personeel van ASA sal die administrasie en sekretariële pligte van die **Moerkwekersforum** behartig.

4. FUNCTIONING OF THE SEED POTATO GROWERS' FORUM

- 4.1 The **Seed Potato Growers' Forum** meets once every two years, on the day preceding the commencement of the PSA Congress and at the same venue as the PSA Congress.
- 4.2 During the **Seed Potato Growers' Forum**, the Chairperson of the **National Seed Potato Committee** is elected by the delegates from among the Chairpersons of the four regions, namely the Northern, Eastern, Western and Southern regions of the **National Seed Potato Committee**. This person will then also automatically be the Chairperson of the **Seed Potato Growers' Forum**. Such a Chairperson may, however, not be a Chairperson of a PSA Regional Management. The Chairperson is appointed for a term of two years and shall also serve on the PSA National Council.
- 4.3 Decisions of the **Seed Potato Growers' Forum** shall be made by a majority of votes (50% plus 1%), and in the case of a tie of votes, the matter shall be postponed to the next meeting. Should there be another tie of votes, the matter is rejected.
- 4.4 The Chairperson does not have a casting vote.
- 4.5 A minimum of two thirds of the delegates to the **Seed Potato Growers' Forum** must be in attendance during the meeting of the **Seed Potato Growers' Forum** to form a quorum.
- 4.6 Recommendations made at the **Seed Potato Growers' Forum** should as soon as possible thereafter be made available to the **National Seed Potato Committee**.
- 4.7 The Chief Executive Officer and the personnel of PSA shall attend to the administrative and secretarial duties of the **Seed Potato Growers' Forum**.

C. NASIONALE MOEREKOMITEE

1. STATUS

Die **Nasionale Moerekomitee** is die hoogste gesag in terme besluitneming en doen verslag aan die **Moerkwekersforum**.

Besluite van die **Nasionale Moerekomitee** is op alle **geregistreeerde moerkwekers** van toepassing.

2. SAMESTELLING

2.1 Die **Nasionale Moerekomitee** bestaan uit:

2.1.1 **Nege geregistreeerde moerkwekers** (of hul verkose **verteenwoordigers** met dié voorbehoud dat die verteenwoordigers direk betrokke moet wees by die geregistreeerde verbouing van aartappelmoere) bepaal uit die onderskeie **moerproduksiestreke en -gebiede**, soos gedefinieer in die Konstitusie van ASA, waar geregistreeerde moeraanplantings plaasvind, bestaande uit die volgende, maar met dien verstande dat:

- Om vir 'n lid te kwalifiseer, moet 'n produksiegebied gemiddeld 50 000 x 25 kg houers en meer oor 'n tydperk van drie jaar sertifiseer; en
- Indien 'n produksiegebied vir twee agtereenvolgende jare nie 50 000 x 25 kg houers en meer sertifiseer nie, kwalifiseer daardie gebied nie meer vir 'n lid nie en verval sy lidmaatskap outomaties.

2.1.1.1 Per produksiestreek:

Vier geregistreeerde moerkwekers (of hul verkose **verteenwoordigers** met die voorbehoud dat die

C. NATIONAL SEED POTATO COMMITTEE

1. STATUS

The **National Seed Potato Committee** is the highest authority in terms of decision-making and reports to the **Seed Potato Growers' Forum**.

Decisions of the **National Seed Potato Committee** apply to all **registered seed potato growers**.

2. COMPOSITION

2.1 The members of the **National Seed Potato Committee** consist of:

2.1.1 **Nine registered seed potato growers** (or their elected **representatives** with the condition that the representatives must be directly involved in the registered cultivation of seed potatoes) identified from the respective **seed potato production regions and areas**, as defined in the PSA Constitution, where registered seed potato plantings take place, consisting of the following, but on condition that:

- To qualify as a member, a production area must certify an average of 50 000 x 25 kg containers and more over a period of three years; and
- If a production region fails to certify 50 000 x 25 kg containers and more for two consecutive years, that region no longer qualifies for a member and its membership automatically lapses.

2.1.1.1 Per production region:

Four registered seed potato growers (or their elected **representatives**, on condition that the representatives must be directly involved in the registered cultivation

verteenwoordigers direk betrokke moet wees by die geregistreerde verbouing van aartappelmoere), een **afkomstig uit elke streek** soos gedefinieer in die Konstitusie van ASA, en welke streekslid aangewys word gesamentlik deur die produksiegebiede, soos gedefinieer in die Konstitusie van ASA, wat binne daardie streek val.

Waar produksiegebiede nie in terme van *pro rata* bydrae vir 'n addisionele lid kwalifiseer nie (soos bepaal in Seksie C 2.1.1) en die ander produksiegebiede in 'n streek wel, sal die produksiegebied wat nie ingevolge voorafgaande kwalifiseer nie, ingevolge die streek aangewys word.

2.1.1.2 'n Verdere **vyf geregistreerde moerkwekers** (of hul verkose **verteenwoordigers** met die voorbehoud dat die verteenwoordigers direk betrokke moet wees by die geregistreerde verbouing van aartappelmoere), word aangewys deur die **geregistreerde moerkwekers** van 'n produksiegebied ooreenkomstig die proporsionele produksie van moere per produksiegebied, in verhouding tot die totale moerproduksie van al die produksiegebiede saam.

Die proporsionele toedeling op grond van bydrae tot produksie sal van tyd tot tyd deur die **Nasionale Moerekomitee** self vasgestel word en gebaseer word op die gemiddelde produksie van 25 kg houers per jaar oor 'n tydperk van drie jaar.

2.1.2 Een lid van en aangewys deur **NUMPRO**.

2.1.3 Twee persone, een uit die **slapskyfie** en een uit die **droë skyfie** sub-sektore, soos aangewys deur die Aartappel en Groente Prosesseringsforum.

of seed potatoes), one **from each region** as defined in the PSA Constitution, and which regional member is appointed jointly by the production regions, as defined in the PSA Constitution, which falls within that region.

Where production areas do not, in terms of a *pro rata* contribution, qualify for an additional member (as determined in Section C 2.1.1), but the other production areas in a region do qualify, the production area that does not qualify in terms of the aforesaid shall be appointed in accordance with the region.

2.1.1.2 A further **five registered seed potato growers** (or their elected **representatives** on condition that the representatives must be directly involved in the registered cultivation of seed potatoes) are appointed by the **registered seed potato growers** of a production area in accordance with the proportional production of seed potatoes per production area, in relation to the overall seed potato production of all the production areas together.

The proportional allocation on the basis of contributions to production shall be determined from time to time by the **National Seed Potato Committee** itself, based on the average production of 25 kg containers per year over a period of three years.

2.1.2 One appointed member of **NUMPRO**.

2.1.3 Two individuals, one from the **French fries** subsector and one from the **crisps** subsector, as appointed by the Potato and Vegetable Processing Forum.

2.1.4 Twee **tafelprodusente** aangewys deur die Nasionale Raad van ASA.

2.1.5 OSRA se voorsitter kan die vergadering op uitnodiging bywoon, maar word nie as 'n lid geag nie en het nie stemreg nie.

2.2 Ongeag wie die vergaderings van die Komitee as waarnemers of gekoöpteerde kundiges mag bywoon, het slegs die persone soos uiteengesit in C 2.1.1 tot 2.1.4 hierbo, besluitnemingsmagte en stemreg op vergaderings.

3. DOELSTELLINGS

Met in agneming van enige addisionele magte en pligte soos verleen deur die **Moerkwekersforum** in terme van paragraaf B 2.2, is die doelstellings van die **Nasionale Moerekomitee** die volgende:

3.1 Die bepaling van behoeftes van die moerbedryf vanaf grondvlak en die prioritisering daarvan.

3.2 Die identifisering en prioritisering van navorsingsprojekte om behoeftes aan te spreek en om aanbevelings in hierdie verband na die Navorsingskomitee te maak.

3.3 Die identifisering van behoeftes ten opsigte van die sertifisering van aartappelmoere.

3.4 Die identifisering van behoeftes ten opsigte van bedryfsaangeleenthede rakende aartappelmoere met inagneming van beperkings daargestel deur die Kompetisiekommissie.

3.5 Die maak van aanbevelings aan die Onafhanklike Sertifiseringsraad vir Aartappelmoere rakende:

- Behoefte ten opsigte van die sertifisering van aartappelmoere;

2.1.4 Two **table producers** appointed by the PSA National Council.

2.1.5 The ICCSP Chairperson can attend the meeting on invitation, but is not considered a member and has no voting rights.

2.2 Irrespective of who may attend Committee meetings as observers or co-opted experts, only the individuals as stipulated in Sections C 2.1.1 to C 2.1.4 above have decision-making powers and voting rights at meetings.

3. OBJECTIVES

Taking into account any additional powers and mandates granted by the **Seed Potato Growers' Forum** referred to in paragraph B 2.2, the objectives of the **National Seed Potato Committee** are as follows:

3.1 The identification of needs within the seed potato industry from ground level and the prioritisation thereof.

3.2 The identification and prioritisation of research projects to address needs and to make recommendations in this regard to the Research Committee.

3.3 The identification of needs in respect of the certification of seed potatoes.

3.4 The identification of needs in respect of operational issues regarding seed potatoes, taking into account restrictions imposed by the Competition Commission.

3.5 The making of recommendations to the Independent Certification Council for Seed Potatoes regarding:

- Needs in respect of the certification of seed potatoes;

- Wysiging van die Suid-Afrikaanse Aartappelmoer-sertifiseringskema.

- 3.6 Die verwysing van besluite na die onderskeie komitees en instansies betrokke by die moerbedryf, met dien verstande dat sulke besluite in nasionale belang van die totale aartappelbedryf is.
- 3.7 Die verspreiding van inligting.
- 3.8 Om die agenda vir enige vergadering van die **Moerkwekersforum** vas te stel en goed te keur.
- 3.9 Om aanbevelings wat gemaak word deur die **Moerkwekersforum** te oorweeg en indien goedgekeur, uit te voer.
- 3.10 Die hantering van gemandateerde besluite soos verwys vanaf die **Streekmoerekomitees**, maar met dien verstande dat die **Nasionale Moerekomitee** nie as fasiliteerder van besigheidsprobleme sal dien nie.

4. FUNKSIONERING

- 4.1 Die **Voorsitter** van die **Nasionale Moerekomitee** is *ex officio* ook voorsitter van die **Moerkwekersforum** en wel vir die termyn wat die persoon as voorsitter van die **Nasionale Moerekomitee** optree en verteenwoordig die moerbedryf op die Nasionale Raad van ASA.
- 4.2 Die Onder-Voorsitter van die **Nasionale Moerekomitee** word deur die Moerkwekerlede van die **Nasionale Moerekomitee** uit die geledere van die 4 voorsitters van die streke, naamlik: Noordelike, Oostelike, Westelike en Suidelike streke tydens die eerste vergadering van die **Nasionale Moerekomitee** na afloop van die **Moerkwekersforum** verkies en aangewys en sal ook dien as Onder-Voorsitter van die **Moerkwekersforum**.

- Amendment of the South African Seed Potato Certification Scheme.

- 3.6 The referral of decisions to the respective committees and institutions involved in the seed potato industry, on condition that such decisions are in the national interest of the overall potato industry.
- 3.7 The dissemination of information.
- 3.8 To establish and approve the agenda for any meeting of the **Seed Potato Growers' Forum**.
- 3.9 To consider recommendations made by the **Seed Potato Growers' Forum** and, if approved, to carry out such recommendations.
- 3.10 The handling of mandated decisions as referred by the **Regional Seed Potato Committees**, but on condition that the **National Seed Potato Committee** will not serve as a facilitator of business problems.

4. FUNCTIONING

- 4.1 The **Chairperson** of the **National Seed Potato Committee** is also the *ex officio* Chairperson of the **Seed Potato Growers' Forum**, for the term during which the individual acts as Chairperson of the **National Seed Potato Committee** and represents the seed potato industry on the National Council of PSA.
- 4.2 The Vice-Chairperson of the **National Seed Potato Committee** is elected and appointed by the Seed Potato Grower members of the **National Seed Potato Committee** from among the four chairpersons of the regions, namely: Northern, Eastern, Western and Southern regions during the first meeting of the **National Seed Potato Committee** on conclusion of the Seed Potato Growers' Forum, and will also serve as Vice-Chairperson of the **Seed Potato Growers' Forum**.

4.3 Indien die Voorsitter en die Onder-Voorsitter van die **Nasionale Moerekomitee** ten tye van 'n geskeduleerde vergadering van die **Nasionale Moerekomitee** afwesig is, stel die teenwoordige lede 'n voorsitter uit hul geledere vir die duur van die betrokke vergadering aan.

4.4 Indien 'n vakature op die **Nasionale Moerekomitee** sou ontstaan, moet die Sekretaris van die **Nasionale Moerekomitee** sonder versuim daarvan in kennis gestel word.

Die **Nasionale Moerekomitee** moet by ontvangs van sodanige kennisgewing, of binne 'n redelike tydperk daarna, die vakature vul deur die persoon aan te stel wat deur die betrokke produksiegebied of platform aangewys word.

4.5 Die Besturende Direkteur en personeel van Aartappelsertifiseringsdiens (ASD) is verantwoordelik vir die sekretariële verpligtinge en die administrasie van die aktiwiteite van die Nasionale Moerekomitee.

4.6 Die Hoofuitvoerende Beampte van ASA, Besturende Direkteur van ASD en Hoofuitvoerende Beampte van Plantovita, sowel as tegniese personeel vanuit ASA, ASD en Plantovita het sitplek op die vergadering.

4.7 Die **Nasionale Moerekomitee** vergader drie maal per jaar, waarvan een vergadering direk na afloop van die **Moerkwekersforum** gehou word om besluite van die Moerkwekersforum deur te voer na die betrokke instansies/komitees binne die aartappelbedryf te verwys.

4.8 Die **Nasionale Moerekomitee** vergader altyd in Pretoria, behalwe vir die vergadering wat direk na afloop van die **Moerkwekersforum** by dieselfde lokaliteit as die **Moerkwekersforum** plaasvind.

4.9 Sake word deur 'n meerderheid van stemme (50% plus 1) van lede of verteenwoordigers teenwoordig by die vergadering beslis en by 'n staking van stemme staan die saak tot die volgende vergadering oor.

4.3 Should the Chairperson and Vice-Chairperson of the **National Seed Potato Committee** be absent from a scheduled meeting of the **National Seed Potato Committee**, the members in attendance shall appoint a Chairperson from among the members for the duration of the meeting in question.

4.4 Should a vacancy arise on the **National Seed Potato Committee**, the Secretary of the **National Seed Potato Committee**, must be notified thereof without delay.

Upon receipt of such notification, or within a reasonable period thereafter, the **National Seed Potato Committee** must fill the vacancy by appointing the person nominated by the relevant production area or platform.

4.5 The Managing Director and personnel of the Potato Certification Service (PCS) are responsible for the secretarial duties and the administration of the activities of the National Seed Potato Committee.

4.6 The Chief Executive Officer of PSA, Managing Director of PCS and the Chief Executive Officer of Plantovita, as well as technical personnel of PSA, PCS and Plantovita, have a seat on the Committee.

4.7 The **National Seed Potato Committee** meets three times per year, with one meeting being held directly after the Seed Potato Growers' Forum to execute decisions of the **Seed Potato Growers' Forum** and to refer such decisions to the relevant institutions/committees within the potato industry.

4.8 The **National Seed Potato Committee** always meets in Pretoria, with the exception of the meeting that takes place directly after the **Seed Potato Growers' Forum**, at the same venue as the **Seed Potato Growers' Forum**.

Indien daar weer 'n staking van stemme sou ontstaan, word die aangeleentheid verwerp.

4.10 Die Voorsitter beskik slegs oor 'n gewone stem en nie 'n beslissende stem nie.

4.11 'n Minimum van twee derdes van die lede van die **Nasionale Moerekomitee** moet tydens 'n vergadering van die **Nasionale Moerekomitee** in eie persoon aanwesig wees om 'n kworum te vorm.

D. MOERPRODUKSIESTREKE

1. STATUS

Wanneer die **Nasionale Moerekomitee** nie in sitting is nie, is die komitee wat 'n **moerproduksiestreek** verteenwoordig, verantwoordelik vir die werksaamhede van die **Nasionale Moerekomitee** en het die verpligting om die doelstellings van die **Nasionale Moerekomitee** na te streef. Hiërdie komitee rapporteer aan die **Nasionale Moerekomitee**.

2. SAMESTELLING

2.1 **Geregistreeerde moerkwekers (of verteenwoordigers), verteenwoordigend van die onderskeie moerproduksiegebiede per moerproduksiestreek** soos gedefinieer in die Konstitusie van ASA, vorm hierdie komitee.

3. FUNKSIONERING

3.1 Die **moerproduksiestreke**, bestaande uit **geregistreeerde moerkwekers** (of hul verkose **verteenwoordigers** met die voorbehoud dat die verteenwoordigers direk betrokke moet wees by die geregistreeerde verbouing van aartappelmoere), sal ten minste een maal per jaar vergader op 'n plek en datum soos vasgestel deur die komitee, waarvan een van hierdie vergaderings sal plaasvind voor die

4.9 Matters are decided by a majority of votes (50% plus 1) of members or representatives present at the meeting, and in the event of a tie of votes, the matter is postponed until the next meeting. Should there be another tie of votes, the matter is rejected.

4.10 The Chairperson only has an ordinary vote and not a casting vote.

4.11 A minimum of two thirds of the members of the **National Seed Potato Committee** must be personally in attendance at a meeting of the **National Seed Potato Committee** to form a quorum.

D. SEED POTATO PRODUCTION REGIONS

1. STATUS

When the **National Seed Potato Committee** is not in session, the committee representing a **seed potato production region** is responsible for the activities of the **National Seed Potato Committee** and has a duty to pursue the objectives of the **National Seed Potato Committee**. This committee reports to the **National Seed Potato Committee**.

2. COMPOSITION

2.1 **Registered seed potato growers (or representatives), representative of the various seed production areas per seed production region** as defined in the Constitution of PSA, form this committee.

3. FUNCTIONING

3.1 The **seed potato production regions**, consisting of **registered seed potato growers** (or their elected **representatives**, on condition that the representatives must be directly involved in the registered cultivation of seed potatoes), shall meet at least once a year on a date and at a place as determined by the committee, with one of these

vergadering van die **Nasionale Moerekomitee**, welke vergadering in Junie sal plaasvind.

- 3.2 Moerproduksiegebiede wat verkies om per moerproduksiegebied ook te vergader, verkies op produksiegebiedsvlak 'n Voorsitter en Onder-Voorsitter vanuit die geleedere van **geregistreeerde moerkwekers** (of hul verkose **verteenwoordigers** met die voorbehoud dat die verteenwoordigers direk betrokke moet wees by die geregistreeerde verbouing van aartappelmoere).
- 3.3 Elke twee jaar, tydens die vergadering van 'n **moerproduksiestreek**, nie minder as een maand voor die **Nasionale Moerekomitee**-vergadering in Junie nie, sal 'n Voorsitter en Onder-Voorsitter uit die geleedere van die Voorsitters van die onderskeie moerproduksiegebiede, wat daarvoor kwalifiseer in terme van Artikel C.2.1, wat binne 'n bepaalde **moerproduksiestreek** gesetel is, gekies word vir amptelike bevestiging tydens die **Moerkwekersforum**. Indien meer as een persoon benoem word, sal die kandidaat wat die minste stemme verwerf telkens geëlimineer word, totdat een persoon 'n volstreekte meerderheid behaal.
- 3.4 Die Besturende Direkteur en personeel van ASD sal die administrasie en sekretariële pligte van die **moerproduksiestreke** behartig.
- 3.5 Die **moerproduksiestreke**, tesame met die sekretariaat van die **moerproduksiestreke**, sal 'n jaarlikse begroting opstel met die oog op die befondsing van die werksaamhede vir voorlegging aan ASA.
- 3.6 Behoorlike notules sal van alle vergaderings en goedgekeurde besluite gehou word.
- 3.7 Die **moerproduksiestreke** sal alle nominasies tot organisasies waar lede in die betrokke moerproduksiestreek setels het, behartig.

meetings taking place prior to the meeting of the **National Seed Potato Committee**, which shall take place in June.

- 3.2 Seed potato production areas that prefer to also meet per seed potato production area elect a Chairperson and Vice-Chairperson on a production area level from amongst the **registered seed potato growers** (or their elected **representatives**, on condition that the representatives must be directly involved in the registered cultivation of seed potatoes).
- 3.3 Every two years, during the meeting of a **seed potato production region**, not less than one month prior to the **National Seed Potato Committee** meeting in June, a Chairperson and Vice-Chairperson shall be elected from among the chairpersons of the respective seed potato production areas, which qualify in accordance with Section C.2.1 and which are seated within a specific **seed potato production region**, for official confirmation during the **Seed Potato Growers' Forum**. Should more than one person be nominated, the candidate who receives the fewest votes each time shall be eliminated until one person achieves an outright majority.
- 3.4 The Managing Director and personnel of the PCS shall attend to the administrative and secretarial duties of the **seed potato production regions**.
- 3.5 The **seed potato production regions**, together with the secretariat of the **seed potato production regions**, will compile an annual budget in view of the funding of the activities for submission to PSA.
- 3.6 Proper minutes shall be kept of all meetings and approved decisions.
- 3.7 The **seed potato production regions** shall supervise all nominations for organisations with members in the relevant seed production region.

3.8 Die kennisgewings van vergaderings van die **moerproduksiestreke** sal:

3.8.1 uitgereik word deur middel van skriftelike kennisgewings wat nie minder nie as een-en-twintig (21) volle dae voor die datum van die vergadering uitgestuur moet word;

3.8.2 die kennisgewing sal die dag uitsluit waarop dit bedien word of geag bedien te word en die dag waarvoor dit uitgereik word. Dit sal die plek, die dag, die uur en die sake van die vergadering spesifiseer;

3.8.3 'n Vergadering, niesteenstaande die feit dat dit op korter kennisgewing byeen geroep is as wat in hierdie paragraaf bepaal word, word geag as behoorlik byeen geroep indien so daartoe ooreengekom word deur negentig persent van die lede;

3.8.4 Enige kennisgewing per pos, sal geag word as afgelewer teen die vyfde dag ná die dag waarop die brief wat die kennisgewing bevat, gepos is. Kennis sal per elektroniese pos geskied en sal geag word as afgelewer op die volgende besigheidsdag ná versending. Deur bewys te lewer dat die kennisgewing gepos is, sal dit voldoende wees as bewys kan word dat die kennisgewing aan die korrekte adres versend is; en

3.8.5 Niks wat in hierdie reglement vervat is, verbied die **moerproduksiestreke** om 'n vergadering geheel en al deur middel van elektroniese kommunikasie te hou nie.

4. MAGTE EN PLIGTE VAN DIE MOERPRODUKSIESTREKE

4.1 Behartig die relevante belange van al die **geregistreeerde moerkwekers** in die betrokke moerproduksiestreke op plaaslike vlak soos vervat in Artikel C.3, sowel as in die breër organisatoriese struktuur van die Organisasie;

3.8 Notices of meetings of the **seed potato production regions** shall:

3.8.1 be issued by means of written notices sent out not fewer than twenty-one (21) full days prior to the date of the meeting;

3.8.2 the notice will exclude the day on which it is served or deemed to be served and the day for which it is issued. It shall specify the day, the time and the agenda items of the meeting;

3.8.3 A meeting, notwithstanding the fact that it is convened on shorter notice than stipulated in this paragraph, is deemed to be properly convened if agreed upon as such by ninety percent of the members;

3.8.4 Any notice by mail shall be deemed to have been delivered by the fifth day after the day on which the letter containing the notice was mailed. Notice will be given by electronic mail and will be deemed to have been delivered on the next business day after dispatch. Proof that the notice was mailed shall be sufficient proof that the notice was sent to the correct address; and

3.8.5 Nothing contained in these regulations prohibits the **seed potato production regions** from holding a meeting completely and fully by means of electronic communication.

4. POWERS AND DUTIES OF THE SEED POTATO PRODUCTION REGIONS

4.1 Manage the relevant interests of all **registered seed potato growers** in the relevant **seed potato production regions** at local level, as contained in Section C 3, as well as in the broader organisational structure of the Organisation;

- 4.2 Voer veldtogte vir die ontwikkeling van die aartappelbedryf, en spesifiek die moerbedryf, met inbegrip van die bewaring van die aardse en waterhulpbronne, die onderhoud en verbetering van grondvrugbaarheid en verbeterde produksie- en bemarkingsmetodes in 'n gebalanseerde boerderyskema;
- 4.3 Streef daarna om samewerking en deelname ten volle uit te bou en om die betrokkenheid van alle **geregistreeerde moerkwekers** of **verteenwoordigers** in hulle moerproduksiestreek te verkry om 'n atmosfeer van *esprit de corps* (samehorigheidsgevoel) in die hand te werk;
- 4.4 Neem besluite namens die **geregistreeerde moerkwekers** of **verteenwoordigers** rakende relevante gemandateerde sake wat met die moerbedryf verband hou in die betrokke streek en moet alle sake van nasionale belang vir koördinasie na die Nasionale Moerekomitee verwys;
- 4.5 Bewerkstellig kommunikasie deur die versameling en verspreiding van bedryfsinligting aan alle rolspelers en besluitneming in dié verband;
- 4.6 Hou die streek se **geregistreeerde moerkwekers** of **verteenwoordigers** op hoogte van alle sake wat die aartappelbedryf raak;
- 4.7 Streef daarna om samewerking en betrokkenheid deur alle verskaffers by aktiwiteite te betrek;
- 4.8 Bepaal die opdrag, verantwoordelikhede en verslagvlakke van die **moerproduksiestreek** en sien toe dat dit behoorlik funksioneer;
- 4.9 Sien toe dat administratiewe en sekretariële ondersteuning aan die **moerproduksiestreek** verskaf word en evalueer dit ook voortdurend om toe te sien dat 'n optimale en kostedoeltreffende diens gelewer word;
- 4.10 Hanteer alle sake objektief en op meriete;
- 4.2 Conduct campaigns for the development of the potato industry, and specifically the seed potato industry, taking into account the conservation of natural and water resources, the maintenance and improvement of soil fertility, and improved production and marketing methods in a balanced farming scheme;
- 4.3 Strive to fully develop co-operation and participation and to ensure the involvement of all **registered seed potato growers** or **representatives** in their seed potato production region, to create an atmosphere of *esprit de corps* (morale or loyalty);
- 4.4 Make decisions on behalf of **registered seed growers** or **representatives** on relevant seed potato industry issues in the region concerned, and refer all matters of national interest to the National Seed Potato Committee for co-ordination purposes;
- 4.5 Establish communication through the collection and dissemination of industry-related information to all role players and the decision-making process in this regard;
- 4.6 Keep the region's **registered seed potato growers** or **representatives** informed of all matters affecting the potato industry;
- 4.7 Strive to secure co-operation and involvement from all suppliers in activities;
- 4.8 Determine the mandate, responsibilities and reporting levels of the **seed potato production region** and ensure that it functions properly;
- 4.9 See to it that administrative and secretarial support is provided to the **seed potato production region** and also evaluate it on an ongoing basis to ensure the delivery of an optimal and cost-effective service;
- 4.10 Deal with all matters objectively and on merit;

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| 4.11 Wys afgevaardigdes uit daardie streke per moerproduksiegebied aan om die Moerkwekersforum by te woon ingevolge die bepalings van Seksie B.3; | 4.11 Appoint delegates from those areas per seed potato production region to attend the Seed Potato Growers' Forum in accordance with the provisions of Section B.3; |
| 4.12 Die daaropvolgende vergadering van die moerproduksiestreek te reël; en | 4.12 Arrange the subsequent meeting of the seed potato production region ; and |
| 4.13 Enige buitengewone vergadering te reël indien so versoek deur drie of meer lede van die moerproduksiestreek . | 4.13 Arrange any extraordinary meeting if requested to do so by three or more members of the seed potato production region . |

AANHANGSEL A

UITTREKSEL UIT DIE KONSTITUSIE VAN AARTAPPELS SUID-AFRIKA VRYWILLIG

HOOFSTUK VIER: DOELWITTE

Die Organisasie het dit ten doel om die belange van die aartappelbedryf in Suid-Afrika te dien en dit sluit in, maar is nie beperk daartoe nie om:

- 4.1 vir die aartappelprodusent die beste moontlike ekonomiese en maatskaplike posisie in die Suid-Afrikaanse ekonomie te beding deur objektief te dien as die skakel tussen die Organisasie (produsente, hulle leiers en organisasie) en alle liggame (owerhede, sowel as privaat), wat 'n invloed op die aartappelbedryf uitoefen;
- 4.2 te dien as die mondstuk van die Suid-Afrikaanse aartappelprodusente;
- 4.3 deel te neem aan besluitneming en ander prosesse wat die belange van die aartappelbedryf raak;
- 4.4 deur gesamentlike optrede, die daargestelling te verseker van die nodige geriewe en dienste vir die aartappelbedryf en om die bedryf te organiseer en die nodige soorte dienste in ooreenstemming hiermee, daar te stel;
- 4.5 transformasieprogramme tot voordeel van die aartappelbedryf in te stel, insluitend, maar nie beperk nie, tot opkomende aartappelprodusente;
- 4.6 die belange van swart aartappelprodusente (insluitend swart opkomende aartappelprodusente) te erken deur voorsiening te maak vir die belange van sodanige aartappelprodusente in die Nasionale Raad van die Organisasie;
- 4.7 solidariteit en 'n gees van samewerking en samehorigheid tussen alle belanghebbende partye in die aartappelbedryf te ontwikkel;

APPENDIX A

EXCERPT FROM THE CONSTITUTION OF POTATOES SOUTH AFRICA VOLUNTARY

CHAPTER FOUR: OBJECTIVES

The organisation aims to serve the interests of the seed potato industry in South Africa, which includes but is not limited to the following:

- 4.1 to negotiate the best possible economic and social position in the South African economy for the seed potato producer by objectively serving as the link between the organisation (producers, their leaders and organisation) and all bodies (governmental as well as private) that influence the seed potato industry;
- 4.2 to serve as the mouthpiece of the South African seed potato producers;
- 4.3 to participate in decision making and other processes affecting the interests of the seed potato industry;
- 4.4 to ensure, through joint action, the establishment of the necessary facilities and services for the seed potato industry and to organise the industry and to establish the necessary forms of service in accordance therewith;
- 4.5 to implement transformation programmes for the benefit of the seed potato industry, including but not limited to emerging seed potato producers;
- 4.6 to acknowledge the interests of black seed potato producers (including black emerging seed potato producers) by making provision for the interests of such seed potato producers in the National Council of the organisation;
- 4.7 to develop solidarity and a spirit of co-operation and esprit de corps among all interested parties in the seed potato industry;

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| 4.8 | te streef na die doeltreffende produksie en bemarking van aartappels in Suid-Afrika; | 4.8 | to strive for the effective production and marketing of potatoes in South Africa; |
| 4.9 | enige besigheidsaktiwiteite of dienste te beperk tot sake en dienste wat die aartappelbedryf in Suid-Afrika bevorder; | 4.9 | to limit business activities or services to matters and services that promote the potato industry in South Africa; |
| 4.10 | enige besigheidsaktiwiteit of diens op sodanige wyse te struktureer dat finansiële belange en resultate deursigtig is en beskikbaar gestel word aan alle belanghebbende partye wat onafhanklik van die Organisasie bestaan; | 4.10 | to structure business activities or services in such a way that financial interests and results are transparent and are made available to all interested parties that exist independently of the organisation; |
| 4.11 | die gekoördineerde mening van die aartappelprodusente aan die regering of ander owerhede of ander nie-regeringsorganisasies oor te dra en om op alle gebiede wat die welstand van die aartappelbedryf raak, met hulle saam te werk om probleme op te los en om die nodige wetgewing in werking te stel; | 4.11 | to convey the co-ordinated opinion of the potato producers to the government or other authorities or other non-governmental organisations, and to work together with them in all areas affecting the welfare of the potato industry in order to resolve problems and enact the necessary legislation; |
| 4.12 | te streef na die stelselmatige ontwikkeling van 'n omgewingsvriendelike uitkyk van die aartappelbedryf, insluitend, onder andere, die bewaring van grond- en waterhulpbronne, die onderhoud en verbetering van grondvrugbaarheid en die verbetering van produksie- en bemarkingsmetodes; | 4.12 | to strive for the systematic development of an environmentally friendly outlook of the potato industry, including, amongst other things, the conservation of soil and water resources, the maintenance and improvement of soil fertility, and the improvement of production and marketing methods; |
| 4.13 | optimale begrip tussen die aartappelprodusente en ander belangegroepes in die aartappelbedryf daar te stel, te bevorder en te handhaaf; en | 4.13 | to establish, to promote and to maintain optimal understanding between the potato producers and other interest groups in the potato industry; and |
| 4.14 | in ooreenstemming met die gestelde doelwitte, alle lede streng volgens meriete te behandel en nooit uit 'n partypolitieke standpunt op te tree nie. | 4.14 | to treat all members strictly according to merit, in accordance with the established objectives, and never to act from a party-political point of view. |

AANHANGSEL B

GESELEKTEERDE DEFINISIES UIT DIE KONSTITUSIE VAN AARTAPPELS SUID-AFRIKA VRYWILLIG

Aartappelprodusent	beteken 'n boer wat aartappels vir die mark produseer: <ol style="list-style-type: none">1. vars aartappels (ook bekend as tafel- of eet-aartappels); of2. vir verwerking; en/of3. vir moere.
Boer	beteken 'n persoon of entiteit wie se hoofbesigheid primêre landbou-aktiwiteite is.
Komitee	beteken enige komitee, sub-komitee, staande komitee, funksionele komitee, forum, werkgroep, ens., wat deur die Organisasie tot stand gebring word.
Lid	beteken: <ol style="list-style-type: none">1. 'n aartappelprodusent wat verplig is om statutêre heffings te betaal ingevolge die Wet op die Bemaking van Landbouprodukte 24/1996, of waar sodanige verpligting ontbreek, bereid is om die vrywillige heffings te betaal soos van tyd tot tyd deur die Kongres van die Organisasie bepaal word; en2. kan óf 'n natuurlike persoon wees, óf 'n Trust/wetlike entiteit (soos verteenwoordig deur die genomineerde verteenwoordiger); en3. wat die doelwitte van die Organisasie onderskryf.

APPENDIX B

SELECTED DEFINITIONS FROM THE CONSTITUTION OF POTATOES SOUTH AFRICA VOLUNTARY

Potato producer	means a farmer that produces potatoes for the market: <ol style="list-style-type: none">1. fresh potatoes (also known as table or eating potatoes); or2. for processing; and/or3. for seed potatoes.
Farmer	means a person or entity whose primary business is mainly farming activities.
Committee	means any committee, subcommittee, standing committee, functional committee, forum, working group and so forth, established by the organisation.
Member	means: <ol style="list-style-type: none">1. a potato producer who is obliged to pay statutory levies in accordance with the Agricultural Products Marketing Act 24/1996, or where such obligation is lacking, is prepared to pay voluntary levies as determined from time to time by the Congress of the organisation; and2. can be a natural person or a trust/legal entity (as represented by the nominated representative); and3. which underwrites the objectives of the Organisation.

Organisasie	beteken Aartappels Suid-Afrika Vrywillig.	Organisation	means Potatoes South Africa Voluntary.
Produksiegebied	elk van die produksiegebiede van Sandveld; Ceres; Suid-Kaap; Suidwes-Kaap; Oos-Kaap; Noordoos-Kaap; Noord-Kaap; KwaZulu-Natal; Wes-Vrystaat; Oos-Vrystaat; Suidwes-Vrystaat; Mpumalanga; Limpopo; Noordwes; Gauteng en Loskopvallei; of enige ander produksiegebied wat deur die Organisasie geïdentifiseer mag word.	Production region	each of the production regions of Sandveld; Ceres; Southern Cape; South-western Cape; Eastern Cape; North-eastern Cape; Northern Cape; KwaZulu-Natal; Western Free State; Eastern Free State; South-western Free State; Mpumalanga; Limpopo; North West; Gauteng and Loskop Valley; or any other production region that may be affiliated with the organisation.
Streek	die Oostelike, Westelike, Noordelike en Suidelike streke en/of enige ander streke soos deur die Organisasie geïdentifiseer.	Region	the Eastern, Western, Northern and Southern regions and/or any other regions identified by the organisation.
Noordelike streek	'n gebied bestaande uit die produksiegebiede van Limpopo, Mpumalanga, Gauteng en Loskopvallei.	Northern region	a region consisting of the production regions of Limpopo, Mpumalanga, Gauteng and Loskop Valley.
Oostelike streek	'n gebied bestaande uit die produksiegebiede van KwaZulu-Natal, Oos-Vrystaat en Noordoos-Kaap.	Eastern region	a region consisting of the production regions of KwaZulu-Natal, Eastern Free State and North-eastern Cape.
Westelike streek	'n gebied bestaande uit die produksiegebiede van Noordwes, Noord-Kaap, Wes-Vrystaat en Suidwes-Vrystaat.	Western region	a region consisting of the production regions of North West, Northern Cape, Western Free State and South-western Free State.
Suidelike streek	'n gebied bestaande uit die produksiegebiede van die Sandveld, Oos-Kaap, Ceres, Suid-Kaap en Suidwes-Kaap.	Southern region	a region consisting of the production regions of the Sandveld, Eastern Cape, Ceres, Southern Cape and South-western Cape.


 VOORSITTER

2022/09/21
 DATUM


 CHAIRPERSON

2022/09/21
 DATE